

THE MSUNDUZI MUNICIPALITY

TENDER NOTICE

CONTRACT No. SCM 30 OF 25/26

**THE APPOINTMENT OF A PANEL OF SERVICE PROVIDERS FOR FUNDRAISING
PROPOSALS FOR THE MSUNDUZI MUNICIPALITY**

The Msunduzi Municipality hereby seeks to appoint a panel of Service Providers for the sourcing of funding.

Tender documents will be made available to tenderers from **12h00 on Wednesday, 26 November 2025**. Tender documents can be downloaded and printed at the Tenderer's cost from the National Treasury e-Tender Publication Portal on www.etenders.gov.za.

Printed copies of the tender documents shall also be available from the Supply Chain Management Unit Offices, 5th Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg, 3201 as from the abovementioned date and time, at a non-refundable tender deposit fee of **R1 327.86 (including VAT)** for each document drawn. Only cash or EFT payments will be accepted.

For any technical related enquiries regarding the Specifications, Service Providers must contact Mrs. Dashantha Reddy (Economist – City Development) on either Tel. No. 033 – 033 392 2003 or e-mail: Dashantha.Reddy@msunduzi.gov.za.

For any procurement related enquiries, Service Providers must contact Vinesh Govender (Supply Chain Management Sub-Unit) on either Telephone No. 033 – 392 2027 or e-mail address vinesh.govender@msunduzi.gov.za.

Tenders must be submitted both in hard copy and on a CD/USB Flash Drive contained in sealed envelopes and marked with “**Contract No. SCM 30 of 25/26**” and the **Contract Description**, must be placed in the Tender Box located at the Msunduzi Municipality's Central Stores, 2 Abattoir Road (off Kershaw Street), Pietermaritzburg, 3201 (co-ordinates - 29.6126297;30.3610014), not later than **12h00 on Tuesday, 30 December 2025**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted.

Tender Validity Period: Four (4) months commencing from the closing date of tender.

Tender Evaluation & Adjudication Criteria: The tender shall be evaluated on a Two Stage Evaluation System, Stage One Functionality and Stage Two 80/20 Preference Point System. Adjudication criteria will be as per the tender document. The allocation of points will be in line with specific goals as prescribed in terms of Chapter 4 of the Public Procurement Act No. 28 of 2024.

The Functionality for Stage One shall be evaluated on the following criteria:

Evaluation Criteria	Max. Points Awarded
Qualification and Experience of the Project Manager	10
Sourcing of Funds	50
Total No. of Points Awarded	60
Minimum Threshold to Qualify For Next Stage	36 Points

The allocation of Preference Points will be according to the following Specific Goals:

Specific goals	Description	Max Points Awarded
BOE	≥ 51% Black Owned Enterprise or 51% management Control by South African Black People.	10
WOE	≥ 51% Woman Owned Enterprise and Controlled by one or more woman or 51% Management control by one or more woman.	5
Locality	Business Situated Within the Msunduzi Municipality's Area of Jurisdiction	5
Total Preference Points		20

The Msunduzi Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result.

The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

MR S. F. MNDEBELE (MUNICIPAL MANAGER)